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WILLUNGA FARMERS MARKET INC. APPLICATION TO TRADE

(Please circle relevant description)

LOCAL VENDOR

GUEST VENDOR

*see definitions in the WFM Inc. Code of Practice 2019/20

PERSONAL AND CONTACT INFORMATION

Business trading name.....

Producer's name

Business ACN/ABN: 

Postal address:

Business address

Email address:

Contact number/s:

Website URL:

Social media site/s & username/s.....

Signed:Dated:.....



BUSINESS DESCRIPTION SEP

*INCLUDE MAP OF PROPERTY SHOWING LOCATION OF ALL CROPS GROWN

Location # 1 Local council area:

Property location as on council rates notice

Property address:

Area of property under production:ha.

Property owned Property leased (Please attach copy of any relevant lease agreement held)

Location # 2 Local council area:

Property location as on council rates notice

Property address:

Area of property under production:ha.

Property owned Property leased (Please attach copy of any relevant lease agreement held)

Location # 3 Local council area:

Property location as on council rates notice

Property address:

Area of property under production:ha.

Property owned Property leased (Please attach copy of any relevant lease agreement held)

SITE REQUIREMENTS Please indicate your site requirements by ticking the relevant box:

- Standard site 1.5 size site Half Site Vehicle/truck on site Power Weekly Stall
- Fortnightly Stall Double size site On site storage Monthly Stall Shared site

WFM INC. - SCHEDULE OF FEES (1.8.2019 – 31.7.2020)

SITE FEES	WEEKLY	MONTHLY
Standard: 3m x 3m	\$ 57.00	\$ 228.00
1.5 Size: 4.5m x 3m	\$ 82.50	\$ 330.00
Double: 6m x 3m	\$ 114.00	\$ 456.00
Shared	\$ 87.50	\$ 350.00
Half Stall	\$ 41.50	\$ 166.00
Hot Food Stall: Standard	\$ 77.50	\$ 310.00
Hot Foot Stall: Small	\$ 41.50	\$ 166.00



OPTIONAL EXTRAS:

Vehicle on site, next to stall	\$	25.00	\$	100.00
Vehicle on site, accessible to stall	\$	15.00	\$	60.00
Power facilities	\$	7.00	\$	28.00
Use of storage facility	\$		\$	40.00

Note:

By paying the whole month in advance the stallholder is eligible for a 10% discount off the total stall fee (incl power, vehicle & storage where applicable)

Payment must be received by WFM no later than the 28th of the month prior to receive this incentive. Site fees are based on the standard stall site size of 3m x 3m - protruding tent ropes will not be permitted.

MEMBERSHIP:

Annual WFM Inc. membership is \$40 (inclusive of GST). Stallholder membership is valid from 1 August to 31 July. All stallholders must be members before selling at the market.

DEFINITIONS & ENTITLEMENTS:

Stallholder: full ownership of stall, full fee payment. Required to sell product from stall each Saturday. Representation in WFM online media and any WFM promotional activities.

Shared stallholder: ownership of half a stall at slightly reduced rates. Required to sell product from stall each Saturday. Representation in select WFM online media and promotional activities.



PRODUCE INFORMATION

Please circle the category/s from which you will be selling product

Animal food^[]_{SEP}

Baked products

Bakery / yeast products

Cakes, biscuits, pastries

Dairy

Fish / seafood

Flowers

Fruit^[]_{SEP}

Honey^[]_{SEP}

Hot Food

Jams / preserves / condiments

Meat^[]_{SEP}

Muesli / Flours / grains / pasta

Nuts / grains^[]_{SEP}

Olive / seed oil products^[]_{SEP}

Plants / herbs / seedlings / compost / garden inputs

Poultry / eggs^[]_{SEP}

Ready meals

Vegetables

Wine / Beer / Cider / Other Beverages

Yeast products / confectionary / ice cream



PRIMARY PRODUCE Please indicate the produce you anticipate having available for sale, estimating the seasonal availability.

Produce that is available ALL YEAR

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Spring produce: Sept | Oct | Nov

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Autumn produce Mar | Apr | May

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____



Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Winter produce June | July | Aug

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Summer produce Dec | Jan | Feb

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____

Product _____ Area (approx.) _____



VALUE ADDED PRODUCTS – refer to WFM Inc. Code of Practice 2019/20

Product name _____

Ingredients (list all ingredients per product)

Estimated total % locally sourced ingredients by weight or volume

Product name _____

Ingredients (list all ingredients per product)

Product name _____

Ingredients (list all ingredients)

Estimated total % locally sourced ingredients by weight or volume

Product name _____

Ingredients (list all ingredients)

Product name _____

Ingredients (list all ingredients)

Estimated total % locally sourced ingredients by weight or volume

Product name _____

Ingredients (list all ingredients)



VALUE ADDED PRODUCTS – refer to WFM Inc. Code of Practice 2019/20

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Estimated total % locally sourced ingredients by weight or volume

Product name _____

Ingredients (list all ingredients)

Product name _____

Ingredients (list all ingredients)

Estimated total % locally sourced ingredients by weight or volume

Product name _____

Ingredients (list all ingredients)



DOCUMENT CHECKLIST

Include copies of all relevant documents as listed below with this application. Please remember to submit updated renewal certificates during the year as they occur.

- 100 point self assessment
- Insurance Certificate of Currency
- Local council license & registration for food production and sale/local council food safety assessment certificate.
- HACCP certificate
- Organic / Biodynamic Certificate of Registration (if applicable)
- Relevant industry permit / license (if applicable)
- Crop storage records
- Relevant Lease Agreement documents
- Farm Map showing all production areas. (can be hand drawn)

COMMITMENT

I ,

UNDERSTEND THAT THIS APPLICATION IS ACCEPTED BY WFM AT THE DISCRETION OF THE BOARD OF MANAGEMENT, AND THAT SUCH ACCEPTANCE WILL BE CONFIRMED WITHIN 7 DAYS FOLLOWING THE NEXT MONTHLY BOARD MEETING.

I HAVE READ AND UNDERSTOOD MY RIGHTS AND OBLIGATIONS AS A STALLHOLDER AT THE WILLUNGA FARMERS MARKET AS IDENTIFIED IN THE DOCUMENT "WILLUNGA FARMERS MARKET CODE OF PRACTICE 2019/20".

I AGREE TO ABIDE BY THE REGULATIONS ESTABLISHED BY THE CODE OF PRACTICE AS THEY ARE WRITTEN. I UNDERSTAND THAT MY RIGHT TO TRADE MAY BE REFUSED IF I DO NOT ABIDE BY THEM. I AGREE THAT I, ON THE BEHALF OF (TRADING ENTITY).

I WILL INDEMNIFY TO THE EXTENT PERMITTED BY LAW THE WFM INC FROM ANY DAMAGE, EXPENSES OR LIABILITY ARISING FROM ANY INJURY OR DAMAGES TO ANY PERSON THAT OCCURS EITHER IN OR ARISING OUT OF THE OCCUPANCY OF THE STALL SITE OR ANY THING CONNECTED WITH SUCH OCCUPANCY.

Signed:

On behalf of (company):

Position (ie Manager/Owner):.....

Date: